



The North Simcoe OHT is seeking an

## **PROJECT MANAGER - Implementation**

The North Simcoe Ontario Health Team is a collective of healthcare organizations representing hospital services, team-based primary care, mental health community services as well as patient and physician partners that are committed to advancing quality care in our communities.

Partners are committed to creating a seamless, coordinated, comprehensive system of care for the residents of North Simcoe. We strive to meet the unique needs of our communities, accounting for cultural and linguistic consideration, as well as the holistic well-being of complex and vulnerable members. Working together with engagement from patients and caregivers – our vision is to improve health outcomes, quality of care and the patient experience within the healthcare and social services system.

### **Position Summary**

Reporting to the NSOHT Chairs, the Project Manager - Implementation provides leadership in the development and execution of project management frameworks and tools to ensure projects are prioritized and coordinated to best utilize financial and human resources across multiple organizations.

### **Duties and Responsibilities**

- Use project management methodologies, techniques, technologies, knowledge, and competencies to manage projects through all phases of the project lifecycle including initiation, planning, monitor and controlling, execution and closing.
- Sourcing additional project management resources, tools, and support within a framework for approved projects.
- The Project Manager will have a strong understanding and ability to align OHT priorities with project goals and objectives.
- An ability to work with NSOHT area specialties to achieve project goals
- Responsible for the overall coordination of project charters, OHT Partnership Table approvals, and reporting on project budgets and outcomes
- Accountable for project management best practices to ensure consistency and quality in the delivery of the project.



## Education and Experience

- Minimum undergraduate degree in business, health administration or related field (Masters preferred)
- Minimum 5 years proven project management experience in medium to large sized organizations
- Project Management Professional (PMP) certification
- Process improvement certifications an asset (Green/Black belt in LEAN and/or Six Sigma)
- Knowledge of healthcare system required
- Effective leader capable of motivating teams, and guiding them through issues and/or conflict
- Ability to positively influence others and work successfully with a broad range of stakeholders to achieve results that are in the best interest of the organization
- Excellent communication, written and interpersonal skills
- Ability to think critically and logically to evaluate situations
- Ability to problem solve and make decisions within parameters of job description and standards
- Proficient in setting priorities, developing work schedules, monitoring progress towards goals, and tracking details/data/information/activities
- Solid understanding of change management concepts
- Proficient in budgeting and monitoring project costs
- Ability to be flexible in hours worked including some work after hours and on weekends
- Proficiency working in a Windows environment using Microsoft applications
- Understanding the Occupational Health and Safety Act, including knowledge of management responsibilities for health and safety compliance under the legislation

| Employment Type   | Full-Time                      |
|-------------------|--------------------------------|
| Contract Duration | Immediate until March 31, 2024 |
| Salary            | \$44.25 per hour               |
| Benefits          | 3 weeks paid vacation per year |
| Hours of work     | 40 hours per week              |

**Qualified applicants should submit a cover letter and resume to:**

Katie Hunt, Administrative Support at [khunt@nsoht.ca](mailto:khunt@nsoht.ca)

We appreciate all submissions, but only those selected for an interview will be contacted.